

Decision Assist Grid – “Completed Staff Work”

	Contribution To Purpose	Costs (out of pocket)	Time (payroll)	Major impacts on the organization (+ & -)	Difficulty (implementation)	Major Side effects (+ & -) Primary, Secondary, Tertiary
Proposal	Start-Up \$ _____	Start-Up _____	Start-Up _____	Start-Up _____	Start-Up _____	Start-Up _____
Proposed Decision						
Proposed Policy						
Proposed Action						
Proposed _____						

Ways to “Punch Up” the Proposal