

Compression Planning® Workshop

Project Preparation Primer - P³

Come Prepared with a Project or Messy Problem

The Compression Planning® workshop is designed to be a “learn-by-doing” seminar. To increase the impact and to begin to realize the personal benefit, participants are asked to come prepared with a project that has direct application within their company or organization.

Guidelines for Selecting Projects

Select a project that:

1. Will permit a team of 8 to 12 members to make considerable progress or bring it to closure within 2 to 2½ hours
2. Is not an issue or project that has already been decided or is more than 1/3 completed
3. Is within your normal realm of responsibility
4. Is not so overly technical that other people in the group may feel they lack the expertise to deal with it
5. Has the potential of being interesting and fun for a participant, while being useful to you
6. Can be stated in simple and direct terms.

In order to provide background for the other participants, it is helpful to bring materials, pictures, brochures, etc.

Examples of Projects

1. Opening a new territory and selling 300,000 units the first year
2. Designing a system to reduce the rejects at the inspection level to less than .05%
3. Devising a method to reduce the paperwork associated with processing
4. Implementing a user-friendly phone system that enables callers to route themselves to the proper departments
5. Expanding our consulting practice to include services that will maintain longer sustaining relationships with our clients
6. Developing a system to more fully integrate operations among program development, marketing and sales departments.
7. Getting Corporate/Region #3 and the distribution center using the new JVC system
8. Cutting our curriculum approval process from 18 months to 10 weeks
9. Developing a plan to finish my dissertation